

**High Wycombe Church of England School**  
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Headteacher: Mrs C Hawkins BEd (Hons), NPQH



*Be strong and  
courageous.....for  
the Lord your God is  
with you*

10<sup>th</sup> March 2026

Dear Parent/Carer,

**Year 3 Class – Mr Smith Absence**

I wanted to let you know that Mr Smith has unfortunately injured his shoulder and will therefore be absent this week.

I would like to reassure you that we are working as a school to ensure that the children's education is not disrupted and the staff in Year 3 will be familiar to the children.

I am sure you join me in wishing Mr Smith a speedy recovery and as always, I will keep you informed as necessary.

Yours sincerely

Celine Hawkins  
Headteacher.

