



High Wycombe Church of England Combined School

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www.hwce.co.uk

Headteacher: Mrs Beverley Accastello



Dear Parent/Carer

Medical Tracker

Re: First Aid Incident and Medication Administration Notifications

We use a service called Medical Tracker to keep parents regularly informed about first aid incidents and medication administration at school. Medical Tracker not only allows us to inform parents/carers of first aid incidents and medication administration by email but it also allows us to analyse the data we record.

Medical Tracker will be beneficial to you because:

- We can record and track first aid incidents that involve your child
- We can record and track medication administration that involves your child
- You can be notified immediately after a first aid incident by email
- You can be notified immediately after medication has been administered by email
- We can track incidents, look for trends and act on prevention.

To use Medical Tracker effectively we use your email address held on our records to notify you of incidents.

Please be assured that Medical Tracker is registered with the DATA Protection Registrar and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

We do however need your consent to share the information below about your child with Medical Tracker for the duration of their attendance at this school:

Including but not limited to Contacts. Dietary, doctors, employee, groups, classes, subjects, medical, photo, qualifications, SEN, student- preadmission, student - leaver, timetable and well being.

If we do not receive your consent, we will not be able to use Medical Tracker for your child and you will not receive information /updates about your child via Medical Tracker.

Be strong and courageous: do not be afraid or discouraged for the Lord your God is with you wherever you go

(Joshua 1:9)

Please complete the online form below to show whether or not you consent to your child's details being added to Medical Tracker.

<https://forms.office.com/e/HkdVxWMFt9>

Important – When we start using Medical Tracker, email messages will be sent from **donotreply@medicaltracker.co.uk**. Please add this address to your email address books (or approved sender list) to prevent messages from being blocked by your SPAM/JUNK filters.

Yours sincerely



Mrs Beverley Accastello
Headteacher

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