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Headteacher: Mrs C Hawkins BEd (Hons), NPQH

*Be strong and  
courageous.....for  
the Lord your God is  
with you*

11<sup>th</sup> September 2024

Dear Parent/Carer

**School Photographs – Wednesday 25<sup>th</sup> September 2024**

On Wednesday 25<sup>th</sup> September the school photographer will be taking individual photos of **all** children who have consent, during the school day. If you would like to purchase the photographs they will be processed in time for Christmas.

Please make sure that **ALL** children come into school in full correct **WINTER UNIFORM** on this day.

If you would also like a group photo to be taken of your children **within** the school, please complete the online form <https://forms.office.com/e/e09rgQ9fNZ> **by 9am on Monday 16<sup>th</sup> September.**

There will also be an opportunity for family portrait photos, which will take place between 3.45pm and 6.00pm. This will be a more informal session and can be a photo of family members or friends ranging from babies to teenagers – the ideal Christmas present! If you wish to have a family portrait please complete the online form <https://forms.office.com/e/e09rgQ9fNZ> **by 9am on Monday 16<sup>th</sup> September** so that we have time to allocate slots. Appointments will be given out on a first come first served basis.

**It is essential that replies are received in school by 9am Monday 16<sup>th</sup> September to ensure that the timetable can be organised in advance.**

A proof of your child's photograph will be sent home with your child that day. If you wish to order any photographs you will need to order on-line by visiting [www.cardwellsimons.co.uk](http://www.cardwellsimons.co.uk) or alternatively you can order by phone.

Orders received by Cardwell & Simons by the specified date will then be delivered to school and sent home with your child.

Yours sincerely

Mrs C Hawkins  
Headteacher

