



www.freshstartcatering.uk

Order deadline:

Each Thursday at 9am the week before you need meals.

Dear Parents, Carers and Guardians,

Thank you for choosing Fresh Start Meals! Our school dinners are designed to offer your children something tasty and exciting as well as being nutritious, fresh and healthy.

We use fresh produce, daily. Therefore, we need to know in advance what your children would like to eat so we can order the lovely locally sourced, fresh ingredients in advance and make sure we cook what you have ordered to perfection.

Our Meal Manager is a bespoke ordering system that lets you order and pay securely, for meals online. You can find the link to Meal Manager on our website <https://mealmanager.freshstartcatering.uk/>. Just follow the Quick Step by Step Guide below and your child will be enjoying freshly made, healthy school meals.

Ordering

We open Meal Manager to order 6 times each academic year. That's every half term.

You have the choice to order for a half term, a few weeks or just a week at a time and we offer the flexibility of ordering any day of the week.

Just choose between 1 and 5 meals per week and click on **Checkout**, then click **Confirm Meals** and make payment, if you need to pay. We use a safe and secure system with SagePay which is integrated into Meal Manager.

You will receive an email once you have confirmed your meals. The account home will also show when your next booked meal starts. If you don't receive an email or your next book meals says 'none' you have not successfully placed your order.

Please check the confirmation email to ensure ALL days required have been selected and confirmed.

Deadlines

We ask you to order by **9am on Thursday** the week before you wish your child to have a meal. Should you wish to make any alterations, all we ask is for you to make them by 9am Thursday the week before you need the meal changed or cancelled. Once confirmed you will need to contact us via email or telephone to cancel a meal. Our FAQ section on our website can give you more information and examples.

Food Hypersensitivity (Allergens / Intolerances / Dietary Preferences)

We do our best to cater for children with food allergies and are able to cater for most comfortably. We do, however, have limitations and would like to ask you to take the time to read through the Allergens section of our website.

We require you to confirm yes or no to whether your child has an allergy, intolerance or dietary preference including religious dietary requirements. This is done within Meal Manager. You will need to give full details of each allergy/intolerance/preference your child has before we are able to confidently cook for your child. If an allergy presents itself after you have already ordered meals, Fresh Start will still require you to log into Meal Manager and fill in the Allergy Section. You can find this within your Account Home. Please contact Fresh Start if you need to talk to us further regarding allergies for your child.

Menus

We change our menus every term with a Spring, Summer and Autumn Menu. Our current menus are shown on our website.

Theme days

We have different, fun, Theme Days every term! We send out the information in an email to you each half term and the special menu will be on our website and within Meal Manager for ordering.

Quick step by step guide:

Register using your email address and choose your own password.

Claim your child using the pupil ID and Pupil Password at the top of this letter.

Complete the meal replacement and allergen sections.

Choose your meals, making sure you have chosen all the days you require.

Checkout and Confirm Meals.
Make payment, if you need to pay.

Should you need to contact us please do so on

 support@freshstartcatering.uk or  **01280 360653**